

Cheektowaga Public Library

-----Board of Trustees-----

Julia Boyer Reinstein Library

Administration Office

1030 Losson Road

Cheektowaga, NY 14227

At a regular meeting of the Library Board of Trustees of the Town of Cheektowaga, Erie Co. NY, held at the Julia Boyer Reinstein Library, 1030 Losson Road, in said town, on Wednesday, June 17, 2015 at 4:00 p.m., there were:

Trustees:

MARK E. WEBER

Chairman

DEBORAH E. COPE

Vice-Chairman

CHRISTINE CYWINSKI

Secretary-Treasurer

PHYLLIS O'DONNELL

Trustee

JUDITH M. MIETLICKI

Trustee

PRESENT: *Mark E. Weber, Chairman
Deborah E. Cope, Vice-Chairman
Christine Cywinski, Secy-Treas.*

EXCUSED:

*Phyllis O'Donnell, Trustee
Judith M. Mietlicki, Trustee*

ALSO PRESENT *Christine S. Bazan, Director
A.M. Yates, Recording Secy.*

*The meeting was called to order by Chairman
Mark E. Weber at 4:00 pm
Seconded by Deborah E. Cope*

The minutes of the last regularly scheduled meeting, May 20, 2015 were approved unanimously, with the addition of the letter to MaryJean Jakubowski, Director, B&ECPL from Phyllis O'Donnell, under motion duly made and carried

CHRISTINE S. BAZAN

Director

The Financial Report was presented by Secy-Treas. Christine Cywinski. Accepted unanimously under motion duly made and carried.

Item #01: Monthly Reports

Statistics:

May 2015

JBR -12.6 %

REI -25.97%

PUBLIC COMMENT

Item#2: Anita Depczynski was concerned that there is no extensive one-on-one computer help. She was informed that the Computer Grant under which she had previously had lengthy computer assistance had ended, and that there was no longer any funding for it. However, computer classes are offered at the branch, and are provided by technology trainers from the Central Library.

OLD BUSINESS

Item #03: Statistics The library system was down as a whole due to weather.

Item #4: Procurement Policy A letter, together with a copy of the procurement policy suggested by Kenneth Stone, CFO, B&ECPL, was sent to Kevin Schenk, Cheektowaga Town attorney, requesting his advice.

Item #5: Investment Policy After a discussion, it was decided to inquire whether Ken Stone might be able to attend a future board meeting for further clarification regarding the proposed policy. Mrs. Bazan will contact him to set up a time and date for a meeting.

Item #6: Budget Personnel and Expense budgets were sent out from the Business Department, Central Library. These show how much money has been spent so far with a projected year end balance. The Cheektowaga Public Library is right on track with spending.

NEW BUSINESS

Item #07: Central Library Board Liaison The Central Library is assigning each town library board a liaison from the Central Library Board. Mr. Frank Housh, Vice-Chair of the Central Library Board will be attending the September 2015 board meeting at the Julia Boyer Reinstein Library. He will be addressing concerns and questions that the Cheektowaga Library Board may have.

Item #8: Personnel (Executive Session) Staffing and personnel were discussed.

There was no further business and under a motion duly made and carried, the meeting was adjourned at 4:50 pm.

There will be no July board meeting. The next regularly scheduled meeting will be held on August 19, 2015 at the Julia Boyer Reinstein Library, 1030 Losson Rd., Cheektowaga, NY at 4:00 pm.

Respectfully submitted:

A.M. Yates, Recording Secretary
